

Student Girls Coordinator

Reports to: Student Lead

Purpose:

Brings organization, care, and general leadership to the youth (with a specific emphasis on student girls at the Wed Program and Events), in order to build a movement of engaged disciples within CF Downtown and the surrounding community.

Relates to: Student Staff

Gives oversight to: Assigned volunteers & students

Essential Responsibilities:

- Programming & Projects Coordination & Organization
 - Assists in programming for Wednesday nights
 - Scheduling & Service Flow Management of Young Adults
 - Check-in, Pre-Program Games, Icebreakers, Welcome/Announcements
 - Preparation of Facilities and Production
 - Creating an environment for healthy MS and HS female relationships
 - Assists female leaders on Sunday Mornings
 - Supports HS student leaders in fulfilling their leadership responsibilities
 - Supports adult small group table leaders (coordinating with Jr/Sr girls as needed)
 - Collaborates in project Management of retreats & special events
 - Internal Communication through Basecamp
 - Preparing & organizing retreats/events
 - Organizing volunteer teams
- Student Girls Ministry Care
 - Develops healthy relationships with student girls
 - Coordinates the shepherding/discipleship of student girls
 - Leads (or co-leads) a girls table on Sunday mornings
 - Support students as they look to do ministry in their schools
- Student Girls Ministry General Leadership
 - Helps coordinate Wed Young Adult Team
 - Collaborates on student ministry priorities

Skills and Abilities:

- Faith posture:
 - Kingdom-minded
 - Pointing to Jesus (focus on the heart over actions)
- Servant Leadership
- Organization & Coaching Skills
- People oriented - Spokesperson
- Creativity